



HAMILTON-WENTWORTH CHAPTER OF NATIVE'S WOMEN'S INC.

NATIVE WOMEN'S CENTRE Employment Posting

1. Identifying Information

POSITION:	Addictions and Mental Health Counsellor
PROGRAM/LOCATION:	Honouring the Circle, Transitional Housing Program
SUPERVISOR:	Program Manager
HOURS:	Full-Time
DEADLINE DATE:	To apply before <u>Monday September 10th 4:00pm</u>

2. Position Summary

The Addiction and Mental Health Counsellor is responsible for providing support for program service users that have identified with mental health and addiction service need. The service users that are enrolled and participating in the Native Women's Centre Services through an intake process to provide assistance and improve the mental health and well-being of residents and their community.

3. Job Duties (includes, but not limited to):

- Have knowledge of Historical Trauma and Intergenerational trauma of Indigenous Peoples
- Demonstrate sound knowledge and experience in working with Indigenous women, youth children, and their families in a clinical setting within the Mental Health & Addictions context
- Knowledge and ability to integrate wholistic based and evidence-based practice into the planning and evaluation of client and program intervention from a trauma informed lens
- Have knowledge of the OCSWSSW Code of Ethics & Standards of Practice, Youth Justice Act, Mental Health Act, Duty to Report and any other act as it pertains to the client(s) circumstance
- Complete intakes, provide clinical assessments and interventions as needed, develop treatment plans, lead 1-1 and group treatment and counseling, referrals and discharge
- Case Conference regarding service users and assist with the development of care plans for complex service users with internal & external agencies where appropriate
- Knowledge &/or Experience working with the Child Welfare System
- Prepare and process documentation and ensure appropriate agency records are maintained according to policy and procedures and current legislation
- Respect the rights, dignity and feelings of others to create a safe and respectful work environment that is free from harassment, discrimination and violence
- Established self-care routine and supports
- Conduct comprehensive psychosocial assessments with service users in order to determine problem and strength areas
- Develop treatment recommendations based on the assessments



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- Negotiate treatment goals with clients, and refer to appropriate service resources to meet the goals established
- Provide out-patient counselling to service users(individuals or in groups) when appropriate and necessary
- Work with appropriate agencies in order to coordinate services and advocate on behalf of service users
- Liaise with agencies to maintain awareness of community resources and to identify gaps in the service continuum
- Work cooperatively both internally and externally, i.e. with wide variety of agencies/groups to develop, initiate and maintain programs designed to meet the needs of service users experiencing substance use/problem gambling concerns
- Act as a resource on addiction services and resources
- Collect and maintain statistical information which is used for addictions programming and for generating various reports
- Participate in mandatory core programs defined by Ministry of Health, as assigned
- Assist with the development of service delivery protocol
- Ensure crisis contacts are handled in a professional manner with referral to the appropriate resources
- Adherence to all health and safety policies, procedures, and provisions and the recognition and reporting of unsafe hazards and work practices
- Other duties may be assigned by the Program Manager and/or the Executive Director

4. Qualifications

- Undergraduate degree in Social Work with experience and or education in Psychology or Sociology with 3+ years of experience in field, evident in application
- Registered in good standing or ability to register with Regulatory Body i.e. OCSWSSW is preferred
- 3+ years experience in a community setting working with Indigenous women, children/youth/young adult population, evident in application
- Knowledge and experience working with Residential School and Intergenerational Trauma victims and survivors
- Valid and up-to-date CPR or HCP certification.
- Class G Driver's License required

Forward your resume and cover letter with two (2) recent references to:

Cindilee Ecker-Flagg, Executive Director
Native Women's Centre
1900 King St. East PO Box 69036
Hamilton, ON L8K 1W0
ed@nativewomenscentre.com



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Thank you to all applicants applying, only those chosen for an interview will be contacted. Preference will be given to qualified applicants of Indigenous descent and are encouraged to apply.